NCCCC Chapter Mini-Grant
Meeting Synopsis Form
(to be completed following your chapter meeting)

--This form is provided to make follow up with the Membership Committee easy and painless!
--Please submit this to Beth Jeglum bjeglum@uipui.edu within 30 days of your event/meeting where mini-grant funds were utilized.

1. Please show evidence/summary of your meeting in which the funds were utilized:

2. Please include any written minutes (or attach a copy) from your meeting, including attendance (include an additional blank sheet if more space is needed):

3. Did the event/meeting accomplish your goal(s)? Please describe any outcomes, barriers and/or future planning that occurred.

4. Did you fully expend the mini-grant? If not, what amount ($20 and over) will be returned to the NCCCC Office (c/o Lisa Orsborn NCCCC 1 PLS, 1901 Campus St., Cedar Falls, Iowa 50613)

5. Please rate the helpfulness of the mini-grant, with one being "not at all helpful" to 5 being "super helpful!"

1 ***2*** ***3*** ***4*** ***5***

6. Any other comments for the Membership committee on the Mini-grants or process?